

**MINUTES OF THE LICENSING COMMITTEE  
THURSDAY, 25 MAY 2006**

Councillors Beacham, Dobbie, Patel (Chair), Demirci, Reid and Vanier

Apologies Councillor Lister, Mughal and Peacock

Also Present: Councillor

<b>MINUTE NO.</b>	<b>SUBJECT/DECISION</b>	<b>ACTION BY</b>
<b>LSCO48.</b>	<p><b>APOLOGIES FOR ABSENCE</b></p> <p>Apologies were received from Councillors Lister, Mughal, Bloch and Peacock.</p>	
<b>LSCO49.</b>	<p><b>URGENT BUSINESS:</b></p> <p>No items of urgent business were received.</p>	
<b>LSCO50.</b>	<p><b>DECLARATIONS OF INTEREST:</b></p> <p>No declarations of interest were received.</p>	
<b>LSCO51.</b>	<p><b>SUMMARY OF PROCEDURE:</b></p>	
<b>LSCO52.</b>	<p><b>THE POACHERS' PUBLIC HOUSE, 423 LORDSHIP LANE, N22 (WEST GREEN WARD):</b></p> <p>... <b>RESOLVED</b></p> <p>The Committee decided to grant the application subject to the following conditions:</p> <ul style="list-style-type: none"> <li>(i) Conditions to enforce the operating schedule.</li> <li>(ii) Conditions to enforce mandatory conditions a sections 19 and 21 of the Licensing Act 2003.</li> <li>(iii) Conditions to enforce the conditions set out by the Child Protection Agency on proof of age provisions.</li> <li>(iv) That the application to agree with the Licensing Authority the addition of air conditioning and sound limiting devices or alternative means of achieving the same objectives.</li> </ul>	

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	<p><b>INFORMATIVE</b></p> <p>For the benefit of objectors, there a statutory right of review on any license granted in the event of any problems contrary to the licensing objectives.</p>	
<p><b>LSCO53.</b></p>	<p><b>FINSBURY PARK – MEAN FIDDLER, FINSBURY PARK, N4 (HARINGEY WARD):</b></p> <p>... <b>RESOVLED</b></p> <p>The Committee decided to grant the application in full and subject to the following conditions:</p> <ul style="list-style-type: none"> <li>(i) Play areas to be available for use to the greatest extent before and after the events</li> <li>(ii) All trees to be protected by suitable barriers</li> <li>(iii) Any dangerous equipment or items to be checked and removed immediately after events.</li> <li>(iv) Conditions to secure the continued public access to the public footpaths.</li> <li>(v) That all minor text changes as agreed between the applicant and the Metropolitan Police Service are agreed by the Committee.</li> <li>(vi) To the conditions set out in the Licensing Officer’s Report submitted before the Committee Members are agreed to (these are set out in <i>Appendix One</i> to the minutes – see below).</li> <li>(vii) Conditions to have the Parks Service, London Transport, Ambulance Service, British Transport Police, and Haringey Licensing Officer in attendance at multi-agency meetings.</li> </ul> <p><b>APPENDIX ONE</b></p> <p><b>ALL LICENCING OBJECTIVES</b></p> <p>1 The Premises Licence Holder shall produce an Event Management Plan, including the site plan, and inserts listed at the end of the Operating Schedule which shall be supplied to the Licensing Authority and the members of the Multi Agency Forum no later than 90 days prior to each event and discussed at Multi Agency Stat meeting, and shall be updated for each event. A</p>	

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Final Event Management Plan shall be submitted 28 days before each event. Any alterations to the final Event Management Plan must be agreed in writing with the Licensing Authority. No licensable activities for the public shall take place unless the Event Management Plan is approved by the Licensing Authority.

- 2 The Premises Licence Holder is Melvin Benn. The Premises Licence Holder or his nominated associate, as notified in writing to the Licensing Authority, shall be available at all times that the licensed site is open to ticket holders. The Premises Licence Holder, or his nominated associate, shall be based on-site in the Production Office.
- 3 Multi Agency Forum meetings shall be held to bring together all key event staff and agencies involved in the event and at least three months before the event. Multi Agency meetings shall continue throughout the actual event at agreed times and will conclude with a post event debrief.
- 4 The Metropolitan Police shall agree a Traffic Management Plan (TMP), with London Borough of Haringey and Mean Fiddler ~~which shall be agreed and funded by the Mean Fiddler Music group.~~ This document must be updated as necessary and shall be inserted into the Event Management Plan at least 28 days prior to each event. The Traffic Management Plan shall take full account of the need to ensure, so far as possible, that road closures and other inconveniences to local residents are minimised. No licensable activities for the public shall take place without the Traffic Management ~~Order~~ Plan being agreed and in place 28 days before the event.

**THE PREVENTION OF CRIME AND DISORDER**

**Metropolitan Police.**

- 1 At least 28 days prior to each event, after consultation with The Metropolitan Police, the Premises Licence Holder shall;
  - (a) agree with The Metropolitan Police the need for Special Police Services for the event and fund such requirements; and
  - (b) request Special Police Services from The Metropolitan Police if Special Police Services are required. The Premises Licence Holder and The Metropolitan Police shall agree a Statement of Intent setting out their respective responsibilities for the event.

**Security and Stewards**

- 1 No licensable activities shall take place unless the Premises Licence Holder agrees with the Licensing Authority, no later than 28 days before the start of each event, the number of stewards required for the event. Any changes to this shall be subject to

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written confirmation from the Licensing Authority.

- 2 A Schedule of stewards and security personnel shall be made available to the Licensing Authority no later than 24 hours before the start of licensable activities for the public, such Schedule to include the following details:-

Name, date of birth, reference number, location on site and whether or not SIA registered.

The Schedule shall list the position and numbers of all security and steward personnel on site. This shall include dedicated teams for the arena, the big tops, the perimeter and the car parks. There shall be both static and mobile positions.

- 3 All security, stewards, traffic marshals, and fire marshals shall wear high visibility tabards or jackets which shall each be uniquely numbered and shall be marked with the appropriate job title. Supervisors or Team Leaders shall be identifiable by their tabards. The tabards shall be marked front and rear. Examples of the tabards shall be submitted to the Licensing Authority 28 days prior to each event.

- 4 All security staff and stewards shall be trained, briefed and equipped to a standard that reflects their responsibilities. Details of training shall be available on request.

- 5 Company profiles for security and steward contractors shall be available on request.

- 6 The location of the security staff and steward contractor's offices shall be shown on the site plan.

- 7 If a perimeter fence is erected it shall be patrolled by security to ensure that unauthorised access cannot be gained. The perimeter shall contain a number of access/egress points which shall be manned by security or stewards.

**Drugs - Prevention**

- 1 The Premises Licence Holder shall prepare a drugs policy for the event which shall be based on three core messages:

- Prevention
- Drug dealers and users
- Welfare and treatment

The implementation of this policy must be undertaken whilst the Premises License is in use. The message, to actively discourage dealers and users must be published in the following ways:

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- a) Finsbury Park Events website
- b) There must be signage at the entrances

- 2 Random searching shall take place at all entrances to ~~the campsites and~~ the arena entrance for offensive weapons or drugs along with other items that are not allowed onsite. The seizure of any property shall be recorded and shall then be passed on to The Metropolitan Police via security for evidential purposes where appropriate. Searching of persons shall be carried out by members of the same gender. The ticket conditions shall indicate that searching will be carried out and there shall be signage with this message at all entrances.
- 3 There shall be a suitable receptacle for the safe retention of illegal substances and The Metropolitan Police shall be informed so that appropriate disposal can be arranged.
- 4 No glasses or bottles are allowed inside the arena. Bottle banks shall be located at the arena entrance and plastic containers shall be available for decanting facilities.

**Eviction Policy**

- 5 The decision to evict troublemakers will be at the discretion of the security and stewarding staff under the supervision of the Security Co-ordinator Eviction or Premises License Holder.

**Trading Standards**

- 6 Full co-operation will be given at all times to LBH Trading Standards for any investigations or inspections that they want to carry out in relation to counterfeiting, illegal touting and test purchasing.

**PUBLIC SAFETY**

**Health and Safety**

- 1 The maximum number of persons permitted to be on the premises shall not exceed 39,999
- 2 The Health and Safety Policy, Site Rules and Health and Safety Questionnaire and Statement of Co-operation shall be included in the Event Management Plan and submitted at the first multi agency meeting 90 days before the event. Final paperwork 28 days before the event unless agreed in writing with the Licensing Authority.
- 3 The Health and Safety Policy shall contain full details of working practices and procedures. The Premises Licence Holder shall ensure that for each event, a site plan showing all structures, all

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structural drawings and calculations shall be submitted to the Licensing Authority for approval, and inserted into the Event Management Plan no later than 28 days before the start of each event. No licensable activities for the public shall take place without such plans being approved by the Licensing Authority for approval except with the consent of the Licensing Authority. These site plan shall show the site boundaries and access points, also the locations of structures, toilets, water points fire fighting equipment and the stage heights.

**Event Safety Co-ordinator**

4 The Premises Licence Holder shall appoint an Event Safety Co-ordinator. The role of the Event Safety Co-ordinator shall consist of the following:

- (i) liaison with lead sub-contractors and any self-employed persons to be employed at the venue and ascertain their competence;
- (ii) assistance in the inspection of the venue before and during the event;
- (iii) assistance in the in section of all structures and electrical services;
- (iv) checking and obtaining all relevant certification, safety policies etc.;
- (v) advising of any unsafe work or inappropriate systems of work or unsafe equipment observed and,
- (vi) assisting in the stopping of unsafe work or in appropriate systems of work or the use of unsafe equipment.

This person shall have no other duties or responsibilities.

5 All work onsite shall be monitored by the Premises Licence Holder, Site Manager and Event Safety Co-ordinator and safety inspections shall take place regularly. .

**Risk Assessment**

6 The Premises Licence Holder shall take all reasonable steps to ensure that all employees, self-employed people, Contractors and sub-Contractors have the necessary training, experience, competence and expertise to carry out their work safely. All Contractors shall sign the Premises Licence Holder's Statement of Co-operation and supply their own method statements, risk assessments and health and safety policies. All Contractors shall be given a copy of the Site Rules.

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- 7 The Premises Licence Holder shall ensure that the latest edition of the Festival Risk Assessment is brought to the attention of all staff, contractors and, where applicable, stall holders, artists and visitors to the festival site.

**Structures**

- 8 All structures shall be erected in accordance with the approved site plan, structural drawings and calculations, except where agreed with the Licensing Authority.
- 9 All structures shall be checked by the Event Safety Officer and the relevant Contractor shall self-certify the structure. Records of this certification shall be kept in the Licence Compliance Office and shall be available for inspection by the Licensing Authority.

**Power Supply**

- 10 The Premises Licence Holder shall contract a competent Electrical Contractor to ensure that all site electrical installations and generators are installed and checked for compliance with the current edition of the Regulations for Electrical Installations issued by the Institution of Electrical Engineers, relevant and current British Standards and HSE Guidance Note GS50 (second edition: 1997) and HSG195 'The Event Safety Guide'. Any defects shall be properly corrected and an Electrical Certificate in the form prescribed in the Institution of Electrical Wiring Regulations shall be submitted to the Licensee before any member of the public is admitted to the site. All electrical cable runs to areas where the public have access shall be either buried or flown so as to protect them against damage and prevent trip hazards.
- 11 The Premises Licence Holder shall submit an Electrical Completion Certificate, provided by his Contractor, to the Licensing Authority before the public are admitted to the site. This Certificate shall state that 'the power and public lighting equipment is in good repair and condition and has been installed to industry standards with particular regard to public safety'.
- 12 The Premises Licence Holder shall ensure that Portable Appliance Testing (PAT Testing) has been carried out and evidence of PAT testing is kept on site by operators to be made available to the Licensing authority at the pre-event inspection on request.
- 13 A sensitive earth leakage protection system (residual current device) shall be installed and maintained as may be reasonably

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	required by the Licensing Authority and LFEPA as part of the wiring installation of each electrical circuit.
14	The device shall be designed to operate if the earth leakage current exceeds 0.03 A and shall have as maximum operating time of 30 milliseconds. A test button shall be incorporated.
15	When three phase portable generators are used, and it is not possible for RCDs to be installed, then an earth spike of sufficient size to take the full load capacity of the generator and other equipment, equal to or better than a suitable earth loop monitor, shall be incorporated in the power circuit system.
16	The position of all generators and storage of fuel shall be as approved by the Licensing Authority (following consultation between the Premises Licence Holder, LFEPA and Trading Standards Department) and marked on the site plan,. They shall not be accessible to the public. Arrangements for fuel storage shall include a bunded area sufficient to contain any spillages.
17	Plans of temporary lighting towers shall be submitted in the Event Management Plan, these shall be installed as agreed.
18	The Premises Licence Holder shall limit each stall using LPG to one spare cylinder for each LPG cylinder in use. All other LPG shall be stored in the onsite LPG store as shown on the site plan. This store shall be in accordance with the LPGAS Association Code of practice e No. 7 of July 1998 'Storage of Full and Empty LPG Cylinders and Cartridges' and HSG 195 'THE Event Safety Guide' or such other document replacing or amending the same.
19	Each stall shall be inspected to ascertain the amount of LPG stored and in use at each stall. The amount of LPG stored on any stall shall not exceed that which can be reasonably expected to be used on that stall during the event. ( <i>Note: The word stall shall include any vehicle, tent, store or other accommodation used in connection with any business on site.</i> )
	<b>Litter – Waste Management</b>
20	The Premises Licence Holder shall appoint a Cleaning Contractor who shall be responsible for the collection and removal from the site of all litter, pre, during and post event. This appointed Contractor shall produce a Schedule of Planned Works which shall be inserted into the Event Management Plan. This Schedule shall include detail of the number and types of receptacles positioned around the site.
21	Any clinical waste shall be handled and disposed in accordance with all statutory requirements and guidelines.
22	The Premises Licence Holder shall submit a full Waste



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Management Plan confirming the types, numbers and location of receptacles for the collection and storage of refuse and litter and of the arrangements for the regular emptying to the Licensing Authority not later than 90 days prior to the event.

**Provisions for Persons with Special Needs**

23 Persons with Special Needs that are Blue Badge Holders or are registered as disabled are allowed to bring a carer free of charge to the event under the Mean Fiddlers two for one scheme.

24 The Premises Licence Holder shall install adapted toilets suitable for wheelchair users at each of the toilet blocks in the arena, at the medical centre and at the front of house platform viewing platform.

25 The Premises Licence Holder shall install viewing platforms for persons with special needs. These will be stewarded to ensure no unauthorised access.

**Water Supply**

26 An adequate constant supply of water to the entertainment area must be maintained. This water will be of the standard to meet Water Supply (Water Quality) Regulations 1989 (as amended) relating to the quality of water intended for human consumption.

27 A water supply shall be maintained to the pit area of each stage. This supply shall not be within reach of the public. Any storage containers used shall be clean and fit for use.

28 Any water supply pipes shall be protected against damage and where they cross an area with public or vehicular access then they shall be buried or flown. They shall not be run in ditches or streams unless they have been staked well clear of any liquid.

29 The Premises Licence Holder shall install 06 clearly marked drinking water outlets in 3 locations in the entertainment arena.

30 All first aid points will be supplied with drinking water.

31 The production area is provided with a mains water supply which includes the provision of water to crew caterers, toilets, showers and at least one standpipe.

32 All wastewater will be discharged to 1200 gallon tanks which will be emptied and the waste removed from site.

**Sanitary Accommodation**

33 Sanitary accommodation will be supplied in line with guidance from The Event Safety Guide (HSG195)(or such other document amending or replacing the same) to the event. The maximum

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capacity allowed under the Premises License is 39,999 which requires the following provisions:

- (i) 40 male WCs
- (ii) 134 urinals
- (iii) 200 female WCs
- (iv) 6 special needs adapted WCs

34 The Premises License Holder shall ensure that all sanitary accommodation will be installed at least 24 hours before the event. Urinals are to be provided with satisfactory screening of the users from general view and be sign posted and lit.

35 In addition to public sanitation, The Premises License Holder shall install facilities for working personnel.

36 The Premises License Holder shall ensure that each toilet block has an attendant stationed there to ensure that the toilets are cleaned, maintained and stocked with consumables throughout the event.

37 The Premises License Holder shall ensure that provision is made for the regular emptying and removal of waste from all sanitary accommodation and washing facilities. 14 days prior to the event the Premises License Holder shall advise the Licensing Authority of the location of the disposal facility to be used.

38 Suitable and sufficient hand washing facilities of an approved type will be provided with all sanitary accommodation

39 Suitable and sufficient sanitary and washing facilities will be provided for use by disabled persons, designed to meet the requirements of BS 8300:2001 – Design of Buildings and their Approaches to Meet the Needs of disabled People, Code of Practice (or other such document amending or replacing the same).

**Waste Water**

40 Other than as mentioned in condition 32 above all waste water shall be removed from site by tanker and disposed of in the correct manner.

**Medical Provision**

41 The Premises License Holder shall contact a professional private company to provide medical cover for each event. Using the guidance provided in the Event Safety Guide the level of resources required for the event will be submitted within the Event Management plan. The London Ambulance Service will be advised of the dates and profile of the events.

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42 The Premises License Holder shall ensure the medical providers are included on the event communication system.

43 The Premises License Holder must provide first aid provisions during the build up and breakdown periods for employees on site.

**Fire Safety**

44 A fire risk assessment must be produced for each event and submitted within the Event Management Plan 28 days before the event. London Fire and Emergency Planning Authority shall be called to any outbreak of fire.

45 The Premises License Holder will contract a professional private organisation to provide a Fire Safety Team and Fire Fighting Equipment to the events. The Fire Safety Team will consist of three uniformed, trained fire fighters. They will mount a continuous fire watch while the events takes place. Details and provision shall be discussed and agreed with the London Fire and Emergency Planning Authority. and shall be included in the Event Management Plan

46 The Premises License Holder will ensure that appropriate Fire Fighting equipment and exit signs are provided in the required locations. All fire points must be clearly signed and all equipment available for instant use.

47 All food and non food and sponsor installations are responsible for their own fire fighting equipment and must be inspected by the onsite Fire Safety Team and if required London Fire and emergency planning Authority.

**Marquees**

48 All fabrics and other sheeting used in the construction of tents, booths, stalls and similar structures - roof coverings, other protection covers and all scenery, curtains, drapes and decorations used in or upon structures shall be rendered flame retardant and be maintained in that condition when tested to BS5438 (or any replacement or amendment thereof). Certification shall be available in the Licensing Compliance Office

49 Fire fighting equipment shall be supplied to marquees in prominent positions.

**Drapes and Decorations**

50 All curtains, drapes and decorations supplied and used by the event or their contractors shall carry flame retardency certification or be inherently flame retardant. The details of all such materials shall be held in the Licensing Compliance

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Office. Any artificial or dried foliage shall be flame retardant

**Means of escape Arena**

51 At events where perimeter fencing is installed The Premises Licence Holder shall install an appropriate number of 5m exit gates positioned evenly around the entertainment arena. These shall be alphabetically signed to the front and rear and shall be lit.

52 Each gate shall be manned throughout the time that the public are in the arena.

**Means of Escape Marquees**

53 The Premises Licence Holder shall install an appropriate number of evenly spaced exits of sufficient exit width positioned evenly around the marquees.

(i) The exits shall be formed either by providing openings in the sides of the marquee, with the canvas secured back, or by the provision of fixed doors and frames

(ii) Any fixed doors used to provide exits shall be hung to open outwards, maintained unobstructed, and only fastened with pressure release devices.

(iii) Above each exit shall be signage conforming to the Health and Safety (Safety Signs or Signals) Regulations 1996 (or any amendment or replacement thereof). These signs shall be kept free of obstruction at all times.

(iv) There shall be no obstruction or trip hazard to any part of any exit, provided that where 2 exits are immediately adjacent to each other, a central pole may be permitted (with the approval of the Licensing Authority) subject to the provision of a suitable barrier between the pole and the corresponding guy rope.

54 28 days prior to the event the Premises Licence Holder shall submit tent exit calculations in tabulated form to the Licensing Authority and LFEPA. These shall include occupancy figures for each marquee.

**Exit Routes**

55 The Premises Licence Holder shall ensure that all guy ropes, tent pegs and stakes do not obstruct a route to a place of safety. Where they flank such a route they shall be shielded to a height of 2 metres to form a passageway.

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56 All exit routes shall be kept free from obstruction throughout the period of time that the public are on site.

57 Any structures or marquees containing seating, displays, etc, gangways shall be arranged and maintained so as to provide direct access to the exits provided.

**Seating**

59 If any seating is installed into marquees full details shall be submitted to the Licensing Authority at least 28 days prior to the event.

**Gangways**

60 Any passages or gangways shall be maintained at a width of at least 1100 mm wide and shall lead directly to the exit provided.

61 Security and stewards shall be briefed to ensure that no person shall be allowed to sit or stand in a gangway, passage, corridor or exit route unless previously agreed with the Licensing Authority

**Lighting**

62 The Premises Licence Holder shall install emergency lighting to enable the public to see their way out of the marquees in the event of the failure of the general lighting. Unless otherwise approved in writing by the Licensing Authority it shall be in accordance with BS5266 Part 1 1988 (or any amendment or replacement thereof).

Combustible materials shall not be stored under any stage.

**Explosive Materials**

63 The Premises Licence Holder shall ensure that no explosives, gun powder, fireworks or pyrotechnics are stored on site unless LFEPA and the Licensing Authority have been notified.

**Refuse**

64 The Premises Licence Holder shall ensure that the bins in the public arena are regularly emptied and remove the waste to collection points in non public areas.

65 The Premises Licence Holder shall provide litter pickers on site throughout each event to respond to and prevent any, build up of waste.

**Trader Catering**

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- 66 The Premises Licence Holder shall ensure that no heating or cooking appliance is installed inside a tent or catering unit which is not specially laid out for the purpose.
- 67 The Premises Licence Holder shall ensure that the Fire Safety Team carries out pre event inspections of catering units to ensure that they meet the conditions of the checklist shown in the Event Management plan.
- They will particularly check
- LPG appliances have been correctly installed
- All concessions have a 5kg dry powder extinguisher and fire blanket
- That fixed piping has been used where practical and where not flexible tubing is used it should be fit for purpose, well maintained and secured by crimped or jubilee clips.
- The LPG is stored correctly in an upright position and any excess supplies are moved to the on site LPG store.
- 68 The Premises Licence Holder shall not allow petrol generators on site under any circumstances or allow them to power concessions from the vehicle engines if petrol driven.
- 69 14 days prior to any event the Premises Licence Holder shall submit details of all food and non food vendors the Licensing Authority.

**Liquified Petroleum Gas**

- 70 The Premises Licence Holder shall limit each stall using LPG to one spare cylinder for each LPG cylinder in use. All other LPG shall be stored in the onsite LPG store as shown on the site plan. This store shall be in accordance with the LPGAS Association Code of practice e No. 7 of July 1998 'Storage of Full and Empty LPG Cylinders and Cartridges' and HSG 195 'THE Event Safety Guide' or such other document replacing or amending the same.
- 71 Each stall shall be inspected to ascertain the amount of LPG stored and in use at each stall. The amount of LPG stored on any stall shall not exceed that which can be reasonably expected to be used on that stall during the event. (Note: *The word stall shall include any vehicle, tent, store or other accommodation used in connection with any business on site*).
- 72 The Premises License Holder will ensure that all stalls comply with London borough of Haringey and LFEPa document 'Additional Guidance of Mobile Catering Units – The Keeping and Use of LPG (Butane and Propane) in Vehicles.

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**Lasers**

- 73 The Premises Licence Holder shall ensure, if there are any laser displays, that the laser contractor supplies a suitably qualified safety officer. The contractor's operator and safety officer shall be required to attend a meeting at least 14 days prior to the event with the relevant Licensing Authority officers.
- 74 All laser equipment shall be operated in accordance with the guidance contained in HS (G) 95 'The Radiation Safety of Lasers used for Display Purposes' and HSG 195 'The Event Safety Guide' (or any amendment or replacement thereof). All documentation, risk assessment, technical details, operating procedures required to comply with HS (G) 95 'The Radiation Safety of Lasers used for Display Purposes' shall be submitted to the Licensing Authority 21 days prior to the event.
- 75 The Premises Licence Holder shall inform the CAA if outdoor lasers are used.

**Fireworks/Pyrotechnics**

- 76 The Premises Licence Holder shall ensure that any Fireworks or Pyrotechnics which are to be used at the event are supplied by a competent contractor and that full details including fire positions are agreed with LFEPA.
- 77 The storage and operation of fireworks /pyrotechnics shall follow the advice given in HSG 195 'The Event Safety Guide', HSG 123 'Working together on Fireworks Displays' and British Standard 7114:1988.
- 78 The Premises Licence Holder shall supply to the Licensing Authority, the technical information required by HSG123 including a site plan and measurements for any fireworks displays, not less than 14 days prior to each event.
- 79 The Premises Licence Holder shall provide to the Licensing Authority details of the stage plot, quantity, type, description and effect of any pyrotechnic stage displays not less than 14 days prior to each event

**Smoke and Fog**

- 80 Smoke and fog shall only be provided from solid carbon dioxide (dry ice), liquid nitrogen, fog machines or portable carbon dioxide extinguishers. Care shall be taken that equipment is placed, sited or used in such positions to ensure that there is no risk of burns to public, performers, artistes, technical crews or other persons, or any risk of any unacceptably high concentrations of gases which could cause asphyxiation.

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- 81 All smoke/fog machines shall be positioned away from exit routes and protected from unauthorised interference.
- 82 The volume of smoke shall be kept to a minimum so as not to affect the escape routes, cause obstruction of exit signs or cause false alarms in any smoke detection system.
- 83 All smoke/fog machines shall be controlled by a competent operator at all times, following the instructions given by the smoke machine's manufacturer and in accordance with HSG 195 'The Event Safety Guide' and HSE Guide 'Smoke and vapour effects used in entertainment' (or any amendment or replacement thereof).

**Strobe Lights**

- 84 All strobe light effects shall be operated on a flicker rate of not more than 4 flashes per second.
- 85 Where more than 1 strobe light is in use, the flashes shall synchronise. Continuous operation of strobe lighting for long periods shall be avoided.
- 86 Where strobe lights are in use warning notices of their use shall be conspicuously displayed at the entrance to the big tops where they are being used. Siting of strobe lights shall be in accordance with HSG 195 'The Event Safety Guide' (or any amendment or replacement thereof).
- 87 Stewards in areas where strobe lighting is used shall be trained in dealing with persons suffering from epileptic fits.

**Ultraviolet Light**

- 88 Ultraviolet lamps shall only be used strictly in accordance with the manufacturer's instructions.
- 89 Exposure of performers and staff to ultraviolet lamps shall be kept as low as reasonably practicable and no lamps shall be used which do not incorporate a UVB filter either integral with the lamp (double skinned lamp) or in the lamp housing. Lamps shall not be used if the outer skin is broken or the filter is missing from the lamp housing.
- 90 If any real flame, explosives or smoking on the stage are planned The Premises Licence Holder shall consult with LFEPA and the Licensing Authority and ensure that their consent has obtained not less than 7 days before the event.

**Fairground Attractions**



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- 91 14 days prior to the event the Premises Licence Holder shall provide the Licensing Authority with a list and information of all fairground rides, sideshows and similar attractions attending the event. The list shall include for each attraction:
- (i) The name and nature of the attraction
  - (ii) The name and address of the operator
  - (iii) Insurance for the attraction
  - (iv) Test and Maintenance Certificates for the Attraction.

92 All attractions shall comply with the Health and Safety Executive's guide HSG 175 "Fairgrounds and Amusement Parks - Guidance on Safe Practice" (or any amendment or replacement thereof) and associated documents and with Haringey Council Byelaws.

93 All relevant maintenance, inspection, test and insurance certificates and records for each attraction shall be held on site and made available to any authorised officer of the Licensing Authority on request.

**Communication**

94 Key staff shall be issued with a festival radio, contact list and instructions for radio use.

**Landlines**

95 A full landline, mobile and radio channel contact directory of all key management and personnel shall be submitted via the Licensing Authority no later than 7 days prior to the start of the festival.

**Emergency Communication**

96 In the event of an Emergency or Major Incident, Public information shall be broadcast immediately at all tents and stages by the Stage Managers, who shall only take instruction from the Premise Premises Licence Holder or his Deputy. Loud hailers shall be used by security staff and stewards to give information to the public.

97 The Premises Licence Holder shall formulate a major incident plan for each event. This shall be inserted into the Event Management plan.

**THE PREVENTION OF PUBLIC NUISANCE**

98 The Premises Licence Holder shall employ a team of suitably

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	<p>qualified Noise Consultants to monitor on site and off site noise. Off site noise levels will be agreed with London Borough of Haringey Environmental Health Officer.</p>	
99	<p>The Sound systems of the principal stages will be available for testing by the Licensing Authority at least 24 hours before the event. All testing of amplified equipment before the event will be agreed with The Licensing Authority.</p>	
100	<p>The Officers of the Licensing Authority will be given unrestricted access to the sound mixing positions and backstage areas of the stages for the purpose of sound level measurements and communication with the mixing engineers.</p>	
101	<p>Noise monitoring equipment shall be provided to IEC Type 1 Standard at all stage sound mixing positions and sound levels set by LBH in agreement with the Noise consultants at these positions will be adhered to. The Sound level equipment will be set up so as to display LAeq,1min, and the positioning of the equipment will be in agreement with and approved by London Borough of Haringey. <b>See Noise Document 1.</b></p>	
102	<p>Agreed levels will be set to the event during the sound test in agreement with the Licensing Authority. These levels will only be altered by agreement with the Licensing Authority.</p>	
103	<p>The Premises License Holder will have full control over all amplified noise sources on site and will arrange for any noise sources to be reduced or eliminated. This includes all concessions and any fun fair rides.</p>	
104	<p>The Premises License will submit a plan to the Licensing Authority showing the layout of all stage loudspeakers and mixing desks 14 days prior to each event. This will also include a schedule of the amplification equipment and will include any sponsor activities.</p>	
105	<p>Site Security will ensure that unauthorised amplification equipment is not brought onto the site Any unauthorised equipment will be confiscated and returned post event</p>	
106	<p>Any noise propagation tests, rehearsals or sound checks will take place between 1000 and 1800hrs for a maximum of 2 hours unless agreed by The Licensing Authority.</p>	
107	<p>The Premises License Holder will ensure that a leaflet drop is carried out locally in advance of the events advising of a complaints line. It must also advise if there are to be fireworks at the event. This line must be installed on site and manned throughout the open hours of any events All calls to this line are logged and the log made available to the Licensing Authority at all times.</p>	

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**Fly Posting**

108 The Premises Licence Holder will not undertake any flyposting in connection with any events that are organised for Finsbury Park.

**THE PROTECTION OF CHILDREN FROM HARM**

109 The Premises Licence Holder shall prominently display notices at the point of sale that state "It is an offence to purchase or attempt to purchase alcohol if you are under the age of 18 – Section 149 Licensing Act 2003".

- 1 Bar staff shall ask for proof of age ID whenever the customer appears to be under 18. If a customer cannot unequivocally demonstrate that they are 18 years old and over they will not be served.
- 2 No person under 18 may serve alcohol.
- 3 Soft drinks and free drinking water shall be available onsite as an alternative to alcohol.
- 4 No person under the age of 16 years of age shall be permitted ~~on~~ in the areas of the premises where alcohol is being supplied unless accompanied by an adult. No table meals shall be served at Finsbury Park Events therefore there will not be any situations where a 16 or 17 year old is allowed to drink beer, wine or cider with a table meal provided that the adult purchase the drink.

**Cinema**

110 Security will not allow admission to any underage members of the audience while 15 or 18 films are being shown.

**Lost Children**

111 If any of the events planned for Finsbury Park are deemed likely to attract a large number of children a Lost Children service will be provided. All staff employed in this area will be trained and vetted. These arrangements are to put within the Event Management Plan

**Eviction of Juveniles**

112 Any under 16s who are evicted will be offered phone calls to parents, welfare needs will be addressed, if they do not co-operate they will be handed over to the police.

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	<p><b>Herbal Highs</b></p> <p>113 Herbal Highs will not be sold to any persons under the age of 18 years.</p> <p><b>Site Plans</b></p> <ul style="list-style-type: none"> <li>• The Premises License Holder will submit specific plans for each event and will be revised and updated throughout the planning process and discussed at the Multi Agency Meetings.</li> <li>• The Licensing Authority shall accept site plans to be submitted at a scale of 1:100. The site plan for each event must follow this format.</li> <li>• The Site Plan must show site boundaries and access points, locations of structures, toilets, water points fire fighting equipment and the stage heights.</li> </ul> <p>This information is to be submitted 28 days before each event to The Licensing Authority.</p>	
<p><b>LSCO54.</b></p>	<p><b>ITEMS OF URGENT BUSINESS:</b></p> <p><b>None received.</b></p>	

**The meeting ended at 00:00**

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**Councillor JAYANTI PATEL**  
 Chair of the Licensing Committee 2006/7

Date.....